

Federal University of Technology, Owerri

P.M.B. 1526, Owerri, Imo State

General Procurement Notice and Invitation to Tender

In compliance with the Public Procurement Act 2007, the Federal University of Technology Owerri (FUTO) wishes to notify the public on the private support received to construct a Public Procurement Research Centre (PPRC) at its permanent site. The works shall consist of the Construction of Multi-purpose single-level structure sited on a floor area of approximately 763 m².

In pursuit of the above, PPRC, FUTO wishes to invite Interested, Competent, Reputable and Qualified Contractors to tender for this work.

Scope of Work

The scope of work shall include but not limited to the following:

- Excavation
- Foundation work
- Block work
- Concrete work
- Roof work
- Finishing
- Electrical/Mechanical
- External works

Tender Requirements:

- i. Evidence of incorporation with Corporate Affairs Commission
- ii. Copy of current Company Tax Clearance Certificate verifiable from Federal Inland Revenue Service
- iii. Evidence of Value Added Tax (VAT) remittance
- iv. Copy of the Company's Audited Account for the past three years
- v. Copy of Letter of Pension Compliance verifiable from National Pension Commission
- vi. Evidence of Social Security contributions
- vii. Company profile including among others names of Directors and key professional staff, qualifications, experiences in handling these types of projects, company staff and equipment
- viii. Copies of Letters of Contract award and Certificates of Job completion for previous similar jobs executed.
- ix. Evidence of key professional staff registration with COREN, ARCON, QSRBN, CORBON etc. by inclusion of necessary photocopies
- x. Verifiable evidence of financial capacity to handle such projects from a reputable Bank
- xi. Sworn affidavit affirming that information being provided by bidders is correct
- xii. Any other relevant information that will place the bidder on a comparative advantage over others
- xiii. Bidders are to provide confirmable bid security in the format of Standard Bid Security specified in the Standard Bidding Document or bank draft in an amount of 2% of the bid price.

Important Information

1. All documents submitted will be subjected to verification from relevant agencies
2. Only technically qualified companies will be allowed to participate in the financial tender opening
3. Bid can only be submitted within working hours

4. This advertisement shall not be construed as a commitment on the part of the client nor shall it entitle responding bidders to seek any indemnity from the client by virtue of such bidder having responded to this advertisement.

Collection of Tender Documents

Interested Contractors are to collect Standard Bidding Documents (Technical and Financial) upon provision of evidence of payment of a non-refundable fee of N20,000.00 to **Public Procurement Research Centre, FUTO, Diamond Bank current Account no. 0172010015109** as a pre-requisite for collection of Tender Documents. Tender Documents will be collected by hand from the Secretary, Tenders Board, Office of the Director, Physical Planning Department, Federal University of Technology, Owerri (FUTO),

Submission of Tender Documents

Completed Tender Documents (Technical and Financial bids: Two sets of hard copy and One Electronic copy in compact disk and Microsoft office) shall be submitted in two different sealed envelopes and labeled "Technical Bid" and "Financial Bid" and both sealed in a third envelope marked "**Project Name**" at the top right hand corner and addressed to:

Director,

Physical Planning Department

Federal University of Technology Owerri

Into State

Return of completed Tender Documents must be submitted on or before 11th July 2011 by 12 noon to the above address. The Technical Tenders shall be opened immediately after the submission deadline. Only bidders whose technical Bids meets the cut-off qualifying mark shall have their financial bids opened. The Financial Bids of the unsuccessful bidders shall be returned unopened

Disclaimer and Conclusion: The announcement is published for information only and does not constitute an offer by the Proponent to transact with any party for the project, nor does it constitute a commitment or obligation on the part of the Proponent to procure concession services

The client will not be responsible for any cost or expenses incurred by any interested party (ies) in connection with any response to this invitation and or preparation or submission in response to an enquiry.

The client is not bound to shortlist any bidder and reserves the right to annul the selection process at anytime without incurring any liabilities and assigning any reason thereof.

Director,

Physical Planning Department

Federal University of Technology Owerri

Imo State